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Dear Manufacturer:

Wage surveys solely dedicated to northeastern Pennsylvania manufacturers can be a useful tool to your company. The Manufacturers' Association of Northeastern Pennsylvania (MANEP) in conjunction with the Northeastern Pennsylvania Industrial Resource Center, Inc. (NEPIRC) and the Greater Wilkes-Barre Chamber of Business and Industry are conducting a 2005 Administrative, Support and Office Position Salary and Benefit Survey and a 2005 Production Wage Survey for your use.

You can download the two survey forms necessary for you to participate from the NEPIRC Web site.

[2005 Administrative, Support and Office Position Salary and Benefit Survey](#)

[2005 Production Wage Survey](#)

We are confident your company will see the benefits of these surveys and hope you will take the time to participate. **The more companies participating, the better the results will be. Therefore, please submit your survey forms as soon as possible.**

We ask that you complete the forms and return them to our office no later than **December 31, 2005**. **The sooner we receive the completed forms, the sooner we can send the results to you.** As always, all of the information provided in these forms will be held in strict confidence.

The costs of the finished results per survey are as follows:

- MANEP members who participate in the surveys will be given the results free of charge.
- MANEP members who do not participate in the surveys will be able to purchase them at a cost of \$25 per survey.
- Non-members who participate in the surveys can purchase both surveys for \$100 and become a member.
- Non-members who do not participate in the surveys can purchase them for \$100 per survey.

We would like to thank you for your valuable time. If you have any questions concerning the survey, please call.

Sincerely,

William J. Desciak
Executive Director

Growth through Product, Process and People Innovation

An ISO 9000 Registered Company